

Marlowe Manor Property Owner's Association
Board Meeting Minutes
Thursday, August 1st, 2024
Location: Zoom (Virtual)

Board Members in Attendance:

Scott Smith (Treasurer), and Justin Jones (Secretary)

Board Members not in Attendance: Mary Waldrup (President)

Others Attending: Kat Beattie, Christy Copeland, Scott Copeland, Monica Williams, Daniel's iPad

Next Meeting: Thursday, September 5th, 2024

Call Meeting to order

- Scott Smith called the meeting to order at 7:03pm

Discussion (copied from agenda):REPORTS:

President

- Our next food truck will be Flako's this Saturday, August 3rd serving dinner starting at 5pm

1st Vice President/Park

- Continued volunteer work has kept the park looking good all summer. Thanks to all the help we have received.
- I have spoken to a lawn care company about the possibility of just mowing our common areas around the sidewalks and front entrance in 2025, and still rely on volunteerism for weedeating and flowerbed. We will meet again in the Spring to see if he has room on his schedule
- Will plan to add Pea Gravel during the Fall Cleanup, Middle of October, date TBD
- Sprinkler System has been repaired, updated, and mapped out. Waiting for one more small fix, and we will have the ability to water as needed.

2nd Vice President/Pool

- Review Swim Teams Accomplishments this year:
 - 54 swimmers total!
 - Marlowe Manor Makos ranked 3rd in All City swim meet!
 - Huge thank you to Jenn Fulton for managing the swim team for us the last several years
 - Welcome to Tasha Taylor who will take over as swim team coordinator in the 2025 season
- Reminder: pool parties are still available to be booked (private, during pool hours, or after hours pending approval). Please email poolmmpoa@gmail.com with inquiries
- Labor Day Pool Party - September 2nd - Last Pool Day

Treasurer

- Review Treasurer's Report

- 61% current on dues for the neighborhood
- Insurance paid up for General Liability, \$4,800
- Still have D&O insurance to pay in September, was \$1800 last year
- Lifeguard pay is on track with our budget
- Still have not had to pay a water bill on the irrigation line since we fixed the leak and received a credit from Cen. Ark. Water.

Secretary

- As we get out of Swim Season, working on photos to promote the park.
 - 360 Photos of the Park
- Filed yearly non-profit report with the Arkansas Secretary of State

Action Items (voted items only): None

Through July 2024

	2024 YTD	2024 TOTAL BUDGET
Pool		
Income:		150 members @ \$275
Memberships	\$ 41,034	\$ 41,250
Concessions Sales	\$ 3,346	\$ 4,000
Guest Fee	\$ 990	\$ 1,000
Member Parties	\$ 1,245	\$ 1,000
POA Parties	\$ 1,000	\$ 1,000
Total Revenue	\$ 47,615	\$ 48,250
Expenses:		
Concession Cost	\$ 1,642	\$ 3,000
UBS (Water)	\$ 338	\$ 4,160
Entergy	\$ 714	\$ 1,123
Insurance	\$ 384	\$ 904
Chemicals/PV Pools	\$ 5,887	\$ 7,000
Government Fees	\$ 25	\$ 25
Internet/Phone	\$ 232	\$ 1,200
Bank	\$ 8	\$ 100
Other	\$ 170	\$ 1,000
Pool Management Payment	\$ 600	\$ 1,200
Salaries	\$ 15,607	\$ 25,000
Other Credit Card	\$ 488	\$ 1,000
Total Cost	\$ 26,095	\$ 45,712
Note: \$2683 was Entergy in 2023		

	2024 YTD	2024 TOTAL BUDGET
POA		
		\$20 of \$90 to PRAF
Income:		250 homes @ \$90
Dues	\$ 20,040	\$ 22,500
Transfer to PRAF	\$ 4,460	\$ 5,000
Total Revenue	\$ 24,500	\$ 27,500
Expenses:		
Landscaping	\$ -	
UBS (Trash Service)	\$ 490	\$ 840
Entergy	\$ 910	\$ 1,560
Insurance	\$ 4,803	\$ 6,262
General Park Expenses	\$ 78	\$ 200
Office Supplies/Postage	\$ -	\$ 750
POA Events	\$ 1,000	\$ 2,000
Web Page Services	\$ 226	\$ 175
Bank Charges	\$ 8	\$ 30
Other	\$ -	\$ 500
	\$ -	
	\$ -	
Total Cost	\$ 7,514	\$ 12,317
250 homes current: \$17,500 to POA and \$5,000 to PRAF POA is charged winter fee on UBS (70) and Entergy (130)		

July 2024

Balance at EOM	
POA	\$12,794
PRAF	\$7,790
POOL	\$21,771
SWIM TEAM	\$2,803
	45,157.78

187 Properties current
62.5% current



<u>POA</u>	Money In	Money Out	<u>Pool</u>	Money In	Money Out
POA Dues Received	\$900.00		Memberships Received	\$1,100.00	
Transfer to PRAF		\$200.00	Concessions Sales	\$1,531.00	
Water 1		\$197.38	Guest Fees	\$375.00	
Water 2		Credit - DNP	Pool Party Income	\$400.00	
Entergy		\$438.22	Other Income, July 4th rental	\$500.00	
Insurance		\$4,803.76	Paychex		\$7,186.82
Park Trash Bags		\$36.83	Concession Costs		593.52
AT&T		\$116.93	Pool Management Cost		\$100.00
Pool Rental, Supplies		\$753.89	Other Costs (Gate, umbrella)		\$717.98

PARTICIPANTS LIST:


Meeting Participants



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Name (Original Name)	User Email 	Join Time	Leave Time	Duration (Minutes)	Guest	Recording Disclaimer Response	In Waiting Room
Justin Jones		08/01/2024 06:55:36 PM	08/01/2024 07:57:15 PM	62	No	OK	No
Kathleen Beattie		08/01/2024 06:57:06 PM	08/01/2024 07:57:14 PM	61	Yes	No Response	No
Scott		08/01/2024 06:58:43 PM	08/01/2024 07:57:15 PM	59	Yes	OK	No
Monica Williams		08/01/2024 07:01:18 PM	08/01/2024 07:28:02 PM	27	Yes	OK	No
Daniel's iPad (2)		08/01/2024 07:09:23 PM	08/01/2024 07:28:21 PM	19	Yes	OK	No